

Our Vision: Engaged and self-managing learners who interact positively in our community and have a desire to achieve excellence



**MASTERTON**  
INTERMEDIATE SCHOOL

## ICT RESPONSIBLE USER AGREEMENT

Note: this agreement is **additional** to the student digital technology agreement. It refers to digital devices brought to school by students, and must be signed before the student may bring the device to school.

### To the parent/caregiver/legal guardian, please:

1. Read this page carefully with your child, to check that you both understand your responsibilities under this agreement.
2. Sign the appropriate section on this form.
3. Detach and return the signed section to the school office.
4. Keep this document for future reference.

### School Responsibilities

At our school, we will:

- Encourage safe and effective use of technology and the internet
- Work within the school's digital technology guidelines
- Provide clear guideline around the use of devices brought from home
- Provided safe storage for students' devices when not in use, e.g. break times.

If a student breaches the ICT Responsible User agreement, they may lose the privilege of bringing their own device to school, and the school's behaviour management plan may be invoked.

### Student Responsibilities

If I bring my device to school I will:

- Follow the school's digital technology rules
- Only use my device in the allocated times
- Only use my own login and password
- Not allow other students to use my device
- Ensure my device is locked away when not in use
- **Only use my school account**
- I will not use my device, to be mean, rude, or offensive to anyone

### Parent Responsibilities

I give permission for my child to bring their device to school and I will:

- Encourage them to use it responsibly
- Taken an interest in how they are using the device
- Be aware of the content and applications on the device
- Be responsible for the device's maintenance and insurance
- Keep a record of the device's serial number and details
- Contact the school if I have any concerns about cybersafety or other related issues.

**Note:** This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to add/amend any information or rule, parent's will be advised in writing.

**Please detach and return this section to school**

I have read this **ICT Responsible User Agreement**, and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities:

Student's name \_\_\_\_\_

Student's Signature \_\_\_\_\_

Parent/caregiver/  
Legal guardian's name \_\_\_\_\_

Parent's  
signature \_\_\_\_\_

Date \_\_\_\_\_